

**Emmett Kelly Festival**  
**Vendor Application**  
**Saturday April 30, 2022**

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

E-mail \_\_\_\_\_

Product (s) \_\_\_\_\_

**BOOTH SIZE:** 20x8 ft. You must bring your own pop up. All booth spaces are \$20.00.

Electric available for an extra \$15.00. City Hall has more details.

**Number of booths:** \_\_\_\_\_ **x cost \$** \_\_\_\_\_ **=Payment enclosed: \$** \_\_\_\_\_

Deadline for Application submission is April 5, 2022. Set up starts at 6 am and must be finished by 8 am on Saturday as the event starts at 8 am. Once set up you must move your vehicle and will not be able to break down until 6:00 pm on Saturday. Check or money order only made out to the City of Houston. No cash will be accepted. All payment needs to be mailed to Houston City Hall. No refunds for no show unless the show is cancelled by us. Tables, chairs, and extension cords are not provided. We are only accepting 1 of commercial or direct sales vendors. Example: If you sell Mary Kay there will be only one Mary Kay vendor. You will receive a confirmation e-mail.

Hold Harmless Agreement: The applicant acknowledges that the City of Houston is not responsible for any damages or loss of personal property belonging to the applicant and waives any claim against the above organization as a consequence of such damage or loss.

Submit application and payment to: Houston City Hall, 601 S. Grand Houston, MO. 65483.

Deadline for payment is April 5, 2022.

**Vendor signature:** \_\_\_\_\_ **Print Name:** \_\_\_\_\_

For more information contact: Shannon Jordan 417-967-3349 ([ec.dev@houstonmo.org](mailto:ec.dev@houstonmo.org))

Marcie Rodrigues 417-260-2286 ([sugarfoot883@yahoo.com](mailto:sugarfoot883@yahoo.com))

You may call, text, or e-mail.

We reserve the right to reject your application.