



601 S. GRAND AVE.  
 HOUSTON, MO. 65483  
 PHONE: 417-967-3348 FAX: 417-967-4252  
 Website: houstonmo.org

**DRIVEWAY PERMIT APPLICATION**

This is to request permission to construct a driveway to or from a City street, to access off-street parking area, in accordance with **City Code Chapter 18, Article IV.**

Driveway Type:  Commercial  Residential  
 New  Repair/Replace Existing

Driveway Size (at private property line): \_\_\_\_\_ (ft.)

Property Owner: \_\_\_\_\_ Phone #: \_\_\_\_\_

Property Owner's Address: \_\_\_\_\_  
 (Street) (City) (State) (Zip Code)

Street Address for Driveway: \_\_\_\_\_

(If different from above) (A site plan, survey, or other drawing **MUST** be submitted with application)

Existing Curb & Gutter?:  Yes  No Existing Sidewalk?:  Yes  No

Is there an existing utility pole, fire hydrant, pedestal, cabinet, or water meter within 3 feet of proposed driveway area?:  Yes  No

If yes, please specify: \_\_\_\_\_

Contractor Information: (other than owner): \_\_\_\_\_

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_  
 (Street) (City) (State) (Zip Code)

I certify the above information is correct.

Property Owner or Authorized Agent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR CITY USE ONLY BELOW THIS LINE**

Size of Drain Pipe Required: \_\_\_\_\_

Permit Fee: \_\_\_\_\_

Permit  Approved  Disapproved Date: \_\_\_\_\_

Signature of Approving Official