



**BUILDING PERMIT
AND
CERTIFICATE OF OCCUPANCY**

Permit Number
Permit Date

Building Permit Fee	Sewer Connect Fee	Water Meter Fee	Driveway/Approach Fee	Pavement Repair Fee (Only if pavement is damaged)				
Job Location								
Subdivision				Lot #	Section #	Plan #	Lot Size	
Property Owner		Property Owner Address			Property Owner Phone Number			
Applicant		Applicant Address			Applicant Phone Number			
Contractor		Contractor Address			Contractor Phone Number			
Description of Work					# Plans Submitted	Construction Cost		
Basement Size	1 st Floor Size	2 nd Floor Size	3 rd Floor Size	Garage Size	Carport Size		Fireplace Size	
Exterior Finish		Shed Size	Deck/Porch Size		Height	Number of Stories		Number of Bedrooms
# Full Baths	# Half Baths	Public Sewer	Public Water	Gas	Electric	Type of Heat	Air Conditioning	
Zoning District	Board of Appeals Ref,	New Bldg.	Addition	Alteration	Other	CAUTION: A PERMIT WILL EXPIRE SIX (6) MONTHS FROM DATE OF ISSUE UNLESS WORK IS STARTED AND DILIGENTLY PURSUED.		
Type of Structure Description				AGENCY APPROVALS	NAMES		DATE	
				ZONING				
Lot Width	Elevation	SIGNS		PLANS REVIEW				
				ST./DRIVE				
Front Yard Setback	Rear Yard Setback	Sign Size	Sign Type	DRAINAGE				
				WATER AND SEWAGE				
Left-side Yard Setback	Right-side Yard Setback	Length of Bldg.	Road Frontage	BUILDING FINAL				
				ELECTRIC FINAL INSP.				
ZONING CERTIFICATION FOR THIS PERMIT IS APPROVED ON THIS SITE PLAN AND INFORMATION SUBMITTED WITH APPLICATION.				PLUMBING FINAL INSP.				
				USE and OCCUPANCY				
				FINAL APPROVAL				
Special Conditions:								

I have carefully examined and read this application and the same is true and correct to the best of my knowledge and belief. In doing this work, all provisions of the City of Houston: Codes and Laws of the State of Missouri will be complied with, whether specified or not. I will notify the City of Houston twenty four (24) hours in advance, when I am ready for inspections. No work will be concealed until approved. Consent is given for the entry of authorized inspections until the job has received Certificate of Occupancy.

Signature

Date

FOR BUILDING INSPECTIONS CALL: 417-967-3348

A copy of your site plan and floor plan (if applicable) is required showing the layout and dimensions of the rooms and the location of the structure on your lot. If engineering plans are not required, you may sketch your site plans and floor plans below.

ZONING PLAN EXAMINERS NOTES	
DISTRICT:	
USE:	
FRONT YARD:	
SIDE YARD:	SIDE YARD:
REAR YARD:	
NOTES:	

SITE OR FLOOR PLAN - *For Applicant Use*

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